REGISTRATION FORM

CONTACT INFORMATION
May STC provide your name, address, email, and phone number to exhibitors to contact you prior to and after the Summit?
☐ YES! Thank you  ☐ No

Full Name ___________________________ STC Member # ___________  ☐ First-time attendee

Company/School Name ____________________________________________________________

Mailing Address _________________________________________________________________

City __________________________________ State/Province ___________________________

ZIP/Postal Code __________________________ Country _____________________________

Phone __________________________ E-mail ________________________________

Badge Name __________________________________________

Guest Full Name ___________________________________ Guest Badge Name __________________________ (for Additional Tickets only)

Disabilities/special needs Per Americans with Disabilities Act (ADA) describe type of assistance requested (must be requested in advance):
___________________________________________________________________________

Registration Fees – Select your registration option below

<table>
<thead>
<tr>
<th>Summit Registration</th>
<th>STC Professional and Academic</th>
<th>STC Gold</th>
<th>Student Member</th>
<th>Retired Member</th>
<th>Nonmember</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advance rate</td>
<td>$1200</td>
<td>$975</td>
<td>$250</td>
<td>$595</td>
<td>$1625</td>
</tr>
<tr>
<td>Regular rate</td>
<td>$1475</td>
<td>$1475</td>
<td>$250</td>
<td>$595</td>
<td>$1800</td>
</tr>
<tr>
<td>Day Rate: 16, 17 and 18 May</td>
<td>$625</td>
<td>$625</td>
<td>$150</td>
<td>$500</td>
<td>$975</td>
</tr>
<tr>
<td>Preconference Sessions</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Full Day Session</td>
<td>$475</td>
<td>$475</td>
<td>$200</td>
<td>$475</td>
<td>$675</td>
</tr>
<tr>
<td>Half-Day Session</td>
<td>$250</td>
<td>$250</td>
<td>$100</td>
<td>$200</td>
<td>$450</td>
</tr>
</tbody>
</table>

☐ Summit Registration fees: $ __________

Full Summit Registration includes the Honors Event. Will you attend this event? ☐ Yes  ☐ No

Preconference Workshops–Select which workshop(s) you want to register for:

Friday, 15 May,
Full Day Workshops: 8:00 AM—5:00 PM $ __________
☐ Design Thinking Workshop
☐ Stand and Deliver: A Public Speaking Master Class
☐ Your Career Portfolio: Preparing for Future Growth

Half-Day Workshops $ __________
8:00 AM—12:00 PM  1:00—5:00 PM
☐ Building Immersive Reality into Content Strategy  ☐ Creating Personas: Understand Your Audience
☐ Privacy Protection and Accessibility in Technical Writing  ☐ Engaging Cultural Difference for Empowering Design
☐ The Information Design Workshop  ☐ Getting Content Strategy Buy-in
☐ Moving From a Practitioner to a Manager  ☐ The Magic Behind Interactive Webinars

Registration rates on this form are good through dates indicated.
Leadership Program, Friday, 15 May, 8:00 AM-12:00 PM (complimentary registration)

Your Chapter/SIG: ________________________________________________________________

Leadership position: ____________________________________________________________

Speed Networking, Saturday, 16 May, 11:30 AM-12:30 PM (complimentary registration); seating limited to 50.

Increase Your Workplace Confidence Through Improv Workshop – Sunday, 17 May 1:00-3:00 PM

This workshop is a two-part workshop. It is at the same time as the other Summit educations sessions. Registration is limited to 20 people. There is an additional $20 registration fee for this session. $___________

Additional Tickets: Purchase these tickets for guests who are not attending the Summit

Welcome Reception, Friday, 15 May, (included with Summit registration)

Additional tickets: _____ tickets @ $50/ticket $___________

Honors Event, Sunday, 17 May, 5:00 PM (included with Summit registration)

Additional tickets: _____ tickets @ $80/ticket $___________

TOTAL AMOUNT DUE: $___________

Please charge my:  ❏ Visa  ❏ MasterCard  ❏ American Express  ❏ Discover

Card #: __________________________ Expiration Date _______ / _______  CSC __________

Name on Card __________________________________________ Signature ___________________

Check/Money Order Checks must be payable in U.S. dollars or the equivalent in Canadian dollars. Registrants outside North America must make checks payable in U.S. dollars and drawn on a U.S. bank. Payment by credit card is recommended.

Mail checks to Society for Technical Communication, 3251 Old Le Highway, Suite 406, Fairfax, VA 22030

CANCELLATION - REFUND - TRANSFER POLICY – All cancellation and refund requests must be submitted via email to summit@stc.org. Cancellation requests received on or before 1 March 2020 will be refunded, minus a $150 administrative fee. Cancellation requests made after 1 March will not be refunded. Registrations are transferable to another person with a $50 fee. Requests to transfer must be made via email by 20 April 2020. No-shows will not be issued a refund. No phone calls for cancellations or transfers please.

PHOTOGRAPHY AND RECORDING NOTICE – By entering the event premises, you consent to interviews, photography, audio recordings, video recordings and their release, publication, exhibition, or reproduction to be used for news, Web casts, promotional purposes, telecasts, advertising, inclusion on websites, or any other purpose by STC and its affiliates and representatives. You release STC, its officers and employees, and each and all persons involved from any liability connected with the taking, recording, digitizing, or publication of interviews, photographs, computer images, video and/or sound recordings.

By entering the event premises, you waive all rights you may have to any claims for payment or royalties in connection with any exhibition, streaming, Web casting, televising, or other publication of these materials, regardless of the purpose or sponsoring of such exhibiting, broadcasting, Web casting, or other publication irrespective of whether a fee for admission or sponsorship is charged. You also waive any right to inspect or approve any photo, video, or audio recording taken by STC or the person or entity designated to do so by STC.

CHILD SAFETY – No one under the age of 18 is permitted in the conference education sessions, Expo Hall, or any other conference activities.