Thank you for registering for STC’s Technical Communication Summit.

The Summit offers all kinds of education, along with the opportunity to meet other people who “speak your language.”

Please take a few minutes to review these slides so that you can get the most from your first experience at the Summit.
Tip #1: Plan a daily schedule

• Use the program on the conference app to select a first choice session for each time slot.
• Select a second choice session for each time slot. Your first choice may not be what you expected. It’s o.k. to leave a session.
Tip #2: Take advantage of “resources”

• Stay at the Hyatt Regency Bellevue to be close to the action all day!
• Visit with the exhibitors in the Expo Hall.
• Introduce yourself to speakers you really like. They’ll appreciate the positive feedback!
• Use the conference app. This is an excellent source of information, and you’ll receive updates and reminders of the Summit activities.
Tip #3: Network—Everyone is doing it!

Networking starters.....

• Hi! I’m (your name) from (city, state, country). Where are you from?
• This is the first time I’ve been to the Summit—how about you?
• I’m really looking forward to (session/presenter). What else do you recommend?
Recognize yourself. Wear ribbons!  
*Ribbons available inside the Expo Hall.*

Pick Up Your 1\textsuperscript{st} Time Attendee Ribbon.
NETWORKING OPPORTUNITIES:

ALL THE EDUCATION SESSIONS!

WELCOME RECEPTION—FRIDAY THE EXPO HALL IMMEDIATELY FOLLOWING THE OPENING GENERAL SESSION
• Meet exhibitors and other conference participants

STC ANNUAL BUSINESS MEETING—SATURDAY AT 5:00 PM
• Witness the passing of the gavel and installation of new board

HONORS EVENT—SUNDAY AT 5:00 PM
• Celebrate STC’s top award winners

CHECK OUT THE SOCIAL PAGE ON THE SUMMIT WEBSITE
• The Puget Chapter is going to have some fun stuff planned!

USE THE CONFERENCE APP
• You’ll be able to connect with other Summit attendees.
Tip #4: Follow conference “etiquette”

• Wear your nametag where it can be seen. This will help others remember your name, and badge checkers will let you in the special events!

• Don’t let your cell phone/mobile device annoy others.
Other helpful tips:

• Set-up and use the conference app. This will enable you to connect with other attendees.

• Dress to be comfortable, but remember you’ll be in large meeting rooms where the AC takes a while to adjust.

• It’s o.k. to give yourself a break and skip a session.

• Stop by the Puget Sound Chapter Welcome table to find out about fun things to do in Bellevue. Say “Hello” to our friendly Puget Sound members!
QUESTIONS?

CONTACT:

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We look forward to seeing you in Bellevue-
  Seattle’s Eastside!