

## Contact Information

Full Name \_\_\_\_\_ STC Member # \_\_\_\_\_  First-time attendee

Company/School Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_

ZIP/Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Badge Name \_\_\_\_\_

Guest Full Name \_\_\_\_\_ Guest Badge Name \_\_\_\_\_  
*(for Additional Tickets only)*

**Disabilities/special needs** Per Americans with Disabilities Act (ADA) describe type of assistance requested (must be requested in advance): \_\_\_\_\_

## Registration Fees – Select the registration option below

Summit Registration <i>Includes Welcome Reception, Honors Event, entrance to Expo Hall, and all education sessions Monday, Tuesday, and Wednesday.</i>	STC Professional and Academic	STC Gold	Student Member	Retired Member	Nonmember	Exhibitor
<b>Anniversary rate:</b> 1 Dec 2017–31 Jan 2018	\$925	\$925	\$200	\$595	\$1350	\$250
<b>Advanced rate:</b> 1 Feb–31 March 2017	\$1150	\$925	\$200	\$595	\$1550	\$250
<b>Regular rate:</b> 1 April–10 May 2017	\$1475	\$1475	\$200	\$595	\$1775	\$250
<b>Sunday Preconference Sessions - Fees are in addition to Summit Registration</b>						
<b>Full Day Session</b>	\$475	\$475	\$200	\$475	\$675	\$475 \$675 (NM)
<b>Half Day Session</b>	\$250	\$250	\$100	\$200	\$450	\$250 \$450 (NM)

**Summit Registration** \$ \_\_\_\_\_

**Sunday Preconference sessions** Select which session(s) you want to register for: \$ \_\_\_\_\_

8:30 AM–4:30 PM (Full day)

- Add UX Methodologies to Your Portfolio
- Science-based Page Design for Technical Communicators
- Stop, Collaborate, and Listen: Evaluation is a Valuable Invention for Decision Making!

8:30 AM–12:00 PM (Half day)

- Technological Adaptability: Building a Technology-rich Portfolio
- Your Future in Management

1:00–4:30 PM (Half day)

- Temperament-based Strategies of Excelling in the Workplace
- Topic-based and Structured Authoring

**Leadership Program**, Sunday, 20 May, 8:00 AM–12:00 PM (complimentary registration)

Your Chapter/SIG: \_\_\_\_\_

Leadership position: \_\_\_\_\_

**Additional Tickets: Purchase these tickets for guests who are not attending the Summit**

Welcome Reception (included with Summit registration)

Additional tickets: \_\_\_\_ tickets @ \$50/ticket \$ \_\_\_\_\_

Honors Reception (included with Summit registration)

Additional tickets: \_\_\_\_ tickets @ \$80/ticket \$ \_\_\_\_\_

**Total U.S. Dollars Due:** \$ \_\_\_\_\_

**Please charge my:**  Visa  MasterCard  American Express  Discover

Card # \_\_\_\_\_ Expiration Date \_\_\_\_/\_\_\_\_/\_\_\_\_ CSC \_\_\_\_\_

Name on Card \_\_\_\_\_ Signature \_\_\_\_\_

**Check/Money Order** Checks must be payable in U.S. dollars or the equivalent in Canadian dollars. Registrants outside North America must make checks payable in U.S. dollars and drawn on a U.S. bank. Payment by credit card is recommended. Mail checks to Society for Technical Communication, 9401 Lee Highway, Suite 300, Fairfax, VA 22031

**CANCELLATION - REFUND - TRANSFER POLICY** - All cancellation and refund requests must be submitted via email to summit@stc.org. Cancellation requests received on or before 20 April 2018 will be refunded, minus a \$150 administrative fee. Cancellation requests made after 20 April will not be refunded. Registrations are transferable to another person, with a \$50 fee. Requests to transfer must be made via email by 30 April 2018. No-shows will not be issued a refund. No phone calls for cancellations or transfers please.

**PHOTOGRAPHY AND RECORDING NOTICE** - By entering the event premises, you consent to interviews, photography, audio recordings, video recordings and their release, publication, exhibition, or reproduction to be used for news, Web casts, promotional purposes, telecasts, advertising, inclusion on websites, or any other purpose by STC and its affiliates and representatives. You release STC, its officers and employees, and each and all persons involved from any liability connected with the taking, recording, digitizing, or publication of interviews, photographs, computer images, video and/or or sound recordings.

By entering the event premises, you waive all rights you may have to any claims for payment or royalties in connection with any exhibition, streaming, Web casting, televising, or other publication of these materials, regardless of the purpose or sponsoring of such exhibiting, broadcasting, Web casting, or other publication irrespective of whether a fee for admission or sponsorship is charged. You also waive any right to inspect or approve any photo, video, or audio recording taken by STC or the person or entity designated to do so by STC.

**CHILD SAFETY** – No one under the age of 18 is permitted to attend the conference education sessions, Expo Hall, or any other conference activities.

**CODE OF CONDUCT** – Please see STC's Code of Conduct at <http://summit.stc.org/frequently-asked-questions/> .