



***GETTING THE MOST  
FROM THE SUMMIT***

*Thank you for registering for STC's Technical Communication Summit.*

*The Summit offers all kinds of education, along with the opportunity to meet other people who "speak your language."*

*Please take a few minutes to review these slides so that you can get the most from your first experience at the Summit.*

# Tip #1: Plan a daily schedule

- Refer to the onsite program, or the online schedule at <http://summit.stc.org/schedule/> to select a first choice session for each time slot.
- Select a second choice session for each time slot. Your first choice may not be what you expected. It's o.k. to leave a session.
- Experience different session formats-lecture, progression, workshop, lightning talks.

## Tip #2: Take advantage of “resources”

- Before the Summit, check-out the Summit website to find out about presenters and other attendees-  
<http://summit.stc.org/schedule/>
- Stay at the Anaheim Marriott to be close to the action all day!
- Visit with the exhibitors in the Expo Hall.
- Attend the Welcome Reception and meet with SIG leaders, and members of the Community Affairs Committee (CAC).
- Introduce yourself to speakers you really like. They'll appreciate the positive feedback!

# Tip #3: Network-Everyone is doing it!

Networking starters.....

- ❖ Hi! I'm (your name) from (city, state, country).  
Where are you from?
- ❖ This is the first time I've been to the Summit—how about you?
- ❖ I'm really looking forward to (session/presenter). What else do you recommend?

# NETWORKING OPPORTUNITIES

## WELCOME RECEPTION-SUNDAY AT 7:00 PM

- ❖ Meet community leaders and other professional members.
- ❖ Meet exhibitors.

## STC ANNUAL BUSINESS MEETING-MONDAY AT 5:00 PM

- ❖ Witness the passing of the gavel and installation of new board

## HONORS RECEPTION-TUESDAY AT 5:00 PM

- ❖ Celebrate STC's top award winners
- ❖ Join the celebration of the Community of the Year.

Anytime you're around other Summit Attendees. Just introduce yourself!

Recognize yourself. Wear ribbons!  
*Ribbons available at the registration counters.*



**Pick Up Your 1<sup>st</sup> Time Attendee Ribbon.**



## Tip #4: Follow conference “etiquette”

- Wear your nametag where it can be seen. This will help others remember your name, and badge checkers will let you in the special events!
- Don't let your cell phone/mobile device annoy others.



# Other helpful tips:

- Read the program. Lots of good information there.
- Dress to be comfortable, but remember you'll be in large meeting rooms where the AC takes a while to adjust.
- It's o.k. to give yourself a break and skip a session.
- Stop by the Welcome table to pick-up information about fun things to do in Anaheim. Say "Hello" to our Orange County chapter members!

# QUESTIONS?

## CONTACT:

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*We look forward to seeing you in Anaheim!*

**Start planning for next year....**

**Summit 2017**

**7-10 May 2017**

**Gaylord National Hotel**

**Washington, DC area**